



# ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" Grade

Recognized by UGC with 2(f) & 12(B) and ISO 9001:2015 Certified Institution

NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

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## Internal Quality Assurance Cell

AEC/IQACMEETING/2021-2022/CIR18

Date: 22.11.2021

### CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 26.11.2021 at 10.30 am through Online Platform.

The points to be discussed in the meeting are as follows:

### **AGENDA**

1. Review of the actions taken for the previous meeting
2. Organising Quality Initiative Programmes and Activities
3. Conduct of Seminars, FDPs, Guest lectures and Quiz
4. Conduct of Regular Classes
5. Conduct of Placement Drives
6. Signing of MoUs with Top Companies / Institutes
7. Extension of service to society
8. Conduct of AAA

*S. Subhaashini*  
Co-ordinator – IQAC

Copy to:

1. Director-TKVTSSMEC Trust
2. All members of IQAC
3. Notice Board



*[Signature]*  
Principal

**PRINCIPAL**  
ANNAPOORANA ENGINEERING COLLEGE  
PERIYA SEERAGAPADI (M.C.)  
SALEM-636 308.



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## Internal Quality Assurance Cell

AEC/IQACMEETING/2021-2022/ 18

Date: 29.10.2021

Minutes of the meeting held at 10.30 am through Online Platform

### Members present

SL.NO	NAME	POSITION	DESIGNATION
1.	Dr.A.Anbuchejian	Chair Person	Principal
2.	Mr.N.V.Chandrasekar	Representing Management	Director- TKVTSSMEC Trust
3.	Dr.V.Rajkumar	Academic Expert	Professor, GCE, Salem
4.	Dr.G.Maheswaran	Academic Expert	Principal, VSA Engineering College, Salem
5.	Mr.L.Gnana Prakash	Member	Director-Administration
6.	Mr.S.Palanisamy	Member	Finance Officer
7.	Dr.P.Vivek	Member	Head - Automobile Engineering
8.	Mrs.R.S.Gandhimathi	Member	Asso.Prof - Civil Engineering
9.	Dr.T.Buvaneswari	Member	Head/ PG - CSE
10.	Mr.B.Ramesh	Member	Head - ECE
11.	Dr.R.Venkatesh	Member	Head - EEE
12.	Dr.S.Senthil Kumar	Member	Head - Mechanical Engineering
13.	Dr.R.Kumaravel	Member	Examination Cell - Coordinator
14.	Dr.S.Subhashini	Coordinator	Director-Academics
15.	Dr.P.Gnanasekar	Member from Local Society	CEO-VMRF(DU)
16.	Mr.R.Bharanitharan	Member from Industry/Employer	CEO- Bharani Constructions, Salem



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17.	Mr.T.Jayamurugan	Member from Industry	Senior Quality Inspector, Steel Plant, Salem
18.	Mr.C.Silambarasan	Alumni Member	Quantity Surveyor, KG Foundations Private Limited, Chennai
19.	Ms.R.Amulu	Student Member	Final Year- CSE

**Dr. A. Anbuhezian**

Principal, AEC

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## The following points were discussed

Sl.No	Points Discussed	Responsibility	Target date
1.	<b>Review of action taken of the previous meeting</b>		
	The IQAC coordinator reviewed the actions taken for the previous meeting	IQAC - Coordinator	-
2.	<b>Organising of Quality Initiative Programmes and Activities</b>		
	The Representing Management insisted on conducting various Quality Enhancement programs and activities	Principal IQAC- Coordinator Departmental Heads	Routine
3.	<b>Conduct of Seminars, FDPs, Guest lectures and Quiz</b>		
	The Representing Management instructed to conduct programs such as Seminars, FDPs, Guest lectures and Quiz for the benefit of students and faculty members	Principal Departmental Heads	Routine
4.	<b>Conduct of Regular Classes</b>		
	The Principal Informed that regular classes shall be conducted as per schedule	Departmental Heads	Post Lock Down
5.	<b>Conduct of Placement Drives</b>		
	The Representing Management instructed to place the students in reputed core industries	Principal Placement Officer	Routine
6.	<b>Signing of MoU with Top Companies / Institutes</b>		
	The Representing Management instructed IQAC coordinator, Heads of various Departments to sign MoUs with Institutes and Industries	IQAC coordinator Departmental Heads	Frequently
7.	<b>Extension of service to society</b>		
	The Principal instructed to extend the possible service to society during such pandemic situation	IQAC Coordinator	Routine
8.	<b>Conduct of AAA</b>		
	The Principal informed that an Academic and Administrative Audit need to be conducted	IQAC Coordinator	Before the end of the semester



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IQAC Coordinator concluded the meeting by expressing gratitude towards all the members for their participation, valuable guidance and support.

Meeting Adjourned at 12.30 pm

*S. Subhashini*

Coordinator – IQAC



*[Signature]*

Principal

Copy to

1. Director-TKVTSSMEC Trust
2. All members of IQAC

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## Action taken report for the minutes of the meeting held on 26.11.2021

S.No	Action Plan	Action Taken
1.	Review of Action taken report of the previous meeting	-
2.	Organising Quality Initiative Programmes and Activities	1.NIRF Ranking was applied on applied November 2021 2.a. Atal Ranking 2022 Registration was made on 17.01.2022 b. Atal Ranking 2021 Certification under Band : Promising was received 29.12.2021 3. Consultancy works by Civil Engineering Department was done as follows : a. Autocad Drawings – Sri Structures - 17.09.2021 b. Vikram Construction – Mix Design Calculations – 11.10.2021 c. K R Constructions – Autocad Drawings – 25.10.2021 d. K R Constructions – Mix designs – 08.12.2021 3. Department wise Industry – Interaction Lab was set
3.	Conduct of Seminars, FDPs, Guest lectures and Quiz	Events were organized by various departments in association with IQAC ( List of events organized is attached separately)
4.	Conduct of Regular Classes	Regular Classes for all, the students began on 15.09.2021 and continued till 04.01.2022, after which lockdown was observed between 04.01.2022 – 31.01.2022 and online classes were continued. On 01.02.2022 lockdown was released and AU online exams began.
5.	Conduct of Placement Drives	On campus Placement drives were organised 1.Mars Engineering, CBE – 29.11.2021 2.SKS Automobiles, Salem – 23.02.2022 3.Vikram Constructions, Salem – 09.03.2022
6.	Signing of MoUs with Top Companies / Institutes	MoU was signed with the following companies: 1. New Technology - 10.12.2021 2. Quantum Learning Centre of Excellence - 28.12.2021 3. Confederation of Indian Industry(CII) - 05.01.2022 4. Institute of Industrial Design - 08.01.2022



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		5. Jailaxmi Auto Works and Agencies Private Limited - 10.01.2022 6. SKS Automobiles - 10.01.2022 7. Centre of Excellence in Manufacturing National Institute of Technology, Tiruchirappalli - 11.01.2022 8. Vivaan Tech and Business solution Private Limited - 27.01.2022 9. Aathira Associates - 23.02.2022 10. Shree Technologies - 09.03.2022
7.	Extension of service to society	Through Rotaract Club : Awareness programme on Omicron - 10.12.2021
8.	Conduct of AAA	It is proposed by the IQAC to conduct AAA between 21.03.2022 and 25.03.2022 for the odd semester of the AY 2021-2022

*S. Subhaashini*  
Coordinator - IQAC



*[Signature]*  
Principal

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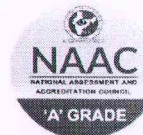
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## List of events conducted are as follows:

S.No	Dates	Title Of The Programme
1.	02.12.2021	Emerging Trends in Additive Manufacturing
2.	03.12.2021	Embedded Programming
3.	08.12.2021	Women Entrepreneurship
4.	09.12.2021	Recent advances in Materials Science and its Applications
5.	13.12.2021	NDT Techniques In Engineering Practice
6.	14.12.2021	My Story - Motivational Session by Successful Innovators
7.	15.12.2021	Advancements in Automotive Technology
8.	18.12.2021	My Story - Motivational Session by Successful Entrepreneur/Start-up founder.
9.	20.12.2021	Entrepreneurship and Innovation as Career Opportunity
10.	31.12.2021	Entrepreneurship Skill Development
11.	04.01.2022	Entrepreneur - Being a Boss
12.	08.01.2022	Workshop on Entrepreneurship Skill, Attitude and Behavior Development
13.	11.01.2022 & 12.01.2022	E-Symposium on Building Innovation Ecosystem in Educational Institutions
14.	12.01.2022	Session on Achieving Problem-Solution Fit & Product-Market Fit
15.	20.01.2022	Session on Problem Solving and Ideation Workshop
16.	24.01.2022	Orientation Session on IIC4.0 & Feature
17.	25.01.2022	Intellectual Property Rights
18.	25.01.2022	Intellectual property Rights (IPR), National Intellectual Property Awareness Mission (NIPAM)
19.	31.01.2022	Intellectual Property Rights
20.	05.02.2022	Workshop on Design Thinking, Critical thinking and Innovation Design
21.	09.02.2022	Engineering – The Future & Technology
22.	16.02.2022	Innovation Techniques of 3D Printings
23.	23.02.2022	Institute Industry Interaction
24.	26.02.2022	VLSI SoC Design
25.	01.03.2022	Funding Opportunity for Startups
26.	07.03.2022	Expectations of Industries from an Engineer
27.	21.03.2022	PCB Design and Fabrication.